

LLAS/ATLAS Summer Networking & BBQ Event
16 July 2020, From 12pm to 6pm
TAJ HOTEL St. James' Court, 54 Buckingham Gate, London,
SW1E 6AF



BOOKING FORM

COMPANY/ORGANISATION AND CONTACT			
Landlord / Company Name			
Address			
Contact Name		Post Code	
Position		Mobile	
Date		Authorised Signature	
Email			
Telephone			
a) TICKET / TABLE PURCHASES <i>(Please insert number required)</i>			
Ticket(s)	Number of tickets at accredited rate		£70
	Number of tickets at non accredited rate		£95
	Accreditation number		
	Local Authorities & NGO staff		£65
			"a" Total £
b) SPONSORSHIP PACKAGES <i>(Please tick package required)</i>			
	Premier Sponsor Package @ £3500.00		BBQ Sponsor package @ £1000.00
	Post event highlights newsletter @ £650.00		Keynote Speaker @ £750.00
	Event update mail shots @ £550.00		General Event sponsor @ £400.00
			"b" Total £
PAYMENT TERMS			
<ul style="list-style-type: none"> Submitting a completed application form confirms your agreement to the Terms and Conditions which can be found at www.londonlandlords.org.uk please also see the Booking Information below. Submission of the credit card information below confirms your agreement to debit those details for the required booking payment. 			
METHOD OF PAYMENT			
Credit Card:	Card type	<input type="checkbox"/> Visa	<input type="checkbox"/> Visa Debit <input type="checkbox"/> MasterCard
	You will be contacted for your credit card details and payment will be taken over the telephone		
Cheque:	I enclose a cheque for £		Made payable to "London Borough of Camden"
PLEASE SEND YOUR COMPLETED BOOKING FORM: By email to llas@camden.gov.uk Via post to Jessica Alomankeh (LLAS/ATLAS Projects Manager) London Borough of Camden, Private Sector Housing Team, Judd Street, London WC1H 9JE			

Booking Information

Please send any payment with this booking. Alternatively, you will be invoiced prior to the event or after. If you cancel a booking more than 5 months before the event, you will be charged a 25% administration fee per person cancelled. If you cancel within 3 months before the event you will be charged the 50% per person cancelled. If at the time of booking, you do not know the names of delegates, please let us have names no later than two weeks before the event. To qualify for the landlord or agent rate you must be accredited. Please keep a photocopy of the booking form for your records if possible. LLAS/ATLAS will not be liable for reimbursing delegate fees if delegates are not able to attend an event due to circumstances out of the LLAS/ATLAS reasonable control including, but not limited to, weather conditions, fire, flood, transport strikes, closures or delays or any other Force Majeure or Act of God. This booking is subject to the usual LLAS/ATLAS Terms & Conditions, including LLAS/ATLAS cancellation policy available on the website at www.londonlandlords.org.uk

Limitation of Liability

The LLAS/ATLAS accepts responsibility for accident, injury or loss suffered whilst attending the event only if it is directly due to negligence on our part. Delegates are responsible for taking care of their own property. LLAS/ATLAS accepts no responsibility for any loss incurred whilst using material or information gained at the event.

Cancellation of Event

Should LLAS/ATLAS cancel the event, in this case we will return any payments received in advance. We will not refund any other costs you may incur as a result of the cancellation.

Copyright

The copyright of all conference material rests with the LLAS/ATLAS or with the speakers **GDPR 2018**. When you make a booking your contact details will be stored on our database. We will use this data for the purposes of processing your booking and to contact you in the future with information about other LLAS/ATLAS events and products that may be of interest to you.



ATLAS